

Learner: QDP Services - STATEMENT MATRIX 2011/2012

Office use only/ Matrix numbers	New Matrix Statements		Full Time	Part Time	HE	HEFCE Plus	On Programme - Across College	On Programme - Subject Specific	Part Time Qualification in Community Venues	Part Time Leisure	14-16 Increased Flexible Curriculum	Bite Size - Short Course	Apprentices	Training in the Workplace	Distance Learning	Basic Skills/ESOL	Early Leaver	Offender Learning	English C1F Heading	New Welsh C1F Heading 2010	Scottish HMI Framework
	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
Before You Started At The College																					
284	This College was my first choice																		B2	2.1	A8
1	When I first got in touch the College was helpful																		B4	2.3	A8
4	The information I got was right																		B4	2.3	A8
414	The website information was good				I	O								S					B4	2.3	
21	The leaflets were helpful				I	O										S			B4	2.3	A8
394	The course information was helpful																		B4	2.3	A8
2	When I applied I was dealt with promptly	I	I	I					S										B4	2.3	A8
195	I had an interview before choosing my course																		B4	2.3	A8
3	The guidance I was given was good	I	I	I	O				S				S	S	S		S	S	B4	2.3	A8
197	The guidance I received at enrolment was helpful																		B4	2.3	A8
5	If I needed it, I received good advice on financial help	I	I						S										B4	2.3	A8
337	I have been given guidance on managing myself and my money																		B4	1.2	B3
12	I was clearly told about the qualifications I could get																	S	B4	2.3	A8
8	I knew what entry qualifications I needed for my course	I	I						S					S					B4	2.3	A8
9	I knew how my work on the course would be assessed	I	I	O	O				S					S					B4	2.3	A8
10	I knew about any work placements to do with my course	I																	B4	2.3	A8
11	I knew about any other costs (e.g. for specialist equipment/ materials/ recommended texts) that would be needed for my course	I	I						S	S									B4	2.3	A8
134	I knew how Key Skills would form part of my programme																		B4	2.3	A8
14	I was told how many hours per week I would be expected to be in class																		B4	2.3	A8
15	I was told how much extra work I would have to do when not in class																		B4	2.3	A8
13	I was made aware of opportunities open to me after my course	I	I	I					S					S				S	B4	2.3	A8
6	It was easy to enrol	I	I	I					S	S									B4	2.3	A8
227	I knew how my personal tutor would help me																		B4	2.3	A8
139	I know about the range of extra activities on offer to me outside my course	I	I						S										B4	2.3	A8
7	I was told all I needed to know about the choice of courses available	I	I	I					S	S			S	S	S		S	S	B4	2.3	A8

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
16	I was given sufficient information about my chosen course		I	I					S						S		S		B4	2.3	A8
257	I was told enough about the nature of on-line learning before I enrolled																		B4	2.3	A8
288	I know how to get extra support to help me learn		I	IO					S										B4	2.3	A8
17	The College made it easy for me to start my course															S			B4	2.3	A8
18	My Jobcentre Personal Advisor helped me to choose my option																		B4	3.3	A8
19	I received guidance when I chose my course													S		S			B4	2.3	A8
20	The guidance was helpful				O	O													B4	2.3	A8
My Induction/Introduction to the College																				2.3	
201	I felt welcome on my first day at College		I	I	I				S	S	S	S						S	B4	2.3	A8
22	I am happy with my training plan												S						B1	2.1	A8
23	At the start I was told about College and my course																		B4	2.3	A8
24	What I was told about College and my course helped me									S			S			S			B4	2.3	A8
25	My Induction/Introduction has helped me settle in to College		I	I	I				S										B4	2.3	A8
352	I have been able to settle quickly into the sixth form																		B4	2.3	A8
361	I was adequately prepared to cope with the different approaches required for A-Level work																		B4	1.1	A8
363	I have found the transition between GCSE and A-Level easy																		B4	1.1	A8
28	I was given a copy of the Student pack																		B4	2.3	A8
29	The expected standards of Health and Safety at College are clear to me									S			S					S	B4	2.3	A8
395	The course Health and Safety arrangements were made clear to me		I	I					S		S								B4	2.3	A8
413	I was told what to do in case of fire								S										B4	2.3	
30	I am aware of the complaints procedure		I	I	I				S	S			S	S	S			S	B4	2.3	A8
110	I know the kind of support I can get from the College		I	I	I				S				S	S	S				B4	2.3	A8
304	I know who to contact if I am absent		I	I					S		S								B4	2.3	A8
114	I know what the Student Union does		I	I					S							S			B4	2.3	A8
33	I understand my rights as a student																		B4	2.3	A8
396	I know what to do if I suspect a fellow student is suffering abuse or neglect		I	I					S										B4	2.3	A8
397	The College encourages the growth of equality and diversity		I	I	I				S				S						B4	2.4	A8

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	Most Commonly Used Statements																				
	QDP Recommends																				
MASTER Questions (Reading Level 11)																					
398	I am aware of College arrangements for preventing/dealing with harassment and bullying		I					S		S									B4	2.3	A8
265	The expected standards of behaviour are made clear to me		I							S		S						S	B4	2.3	A8
219	I know all about how my Apprenticeship Framework works											S							B4	2.3	A8
305	The College checked my abilities in English and Maths																		B1	2.2	A8
399	I know how I will be supported in English and Maths																		B1	2.2	A8
124	My additional Learning Support needs have been assessed														S				B1	2.2	A8
207	I had an assessment which identified my needs																S		B1	2.2	A8
258	I had an assessment to help me choose my course																		B4	2.3	A8
208	The results from the assessment were used to help me learn																		B1	2.2	A8
306	I was shown how to use the College Network and (VLE)																		B4	2.3	A1
121	I know who my tutor is																		B4	2.3	A8
122	I have met my tutor																		B4	2.3	A8
116	I have developed an action plan setting out my own goals and aims		I	I				S	S	S			S				S		B1	2.2	A8
34	I feel I am on the right course		I	I	I			S		S				S	S		S		B2	2.1	A8
357	I am happy with my option choices																		B2	2.1	A8
250	I knew I could change my course																		B4	2.3	A8
106	I know how I can transfer to another course		I	I	I			S							S	S			B4	2.3	A8
26	I was given all that I needed to help me start the course													S	S				B4	2.3	A8
240	The expected standards of Health and Safety at work are clear to me											S							B4	2.3	A8
32	I know about equal rights at work																		B4	2.3	A8
27	I was told what lessons I had and what time they were																		B4	2.3	A8
196	I have got a copy of the Student Handbook																		B4	2.3	A8
224	I am aware of all the College policies																		B4	2.3	A8
231	At the start I was told how to use a computer																		B4	2.3	A8
269	I am only doing this course because it is better than being at school all the time																		B2	2.1	A8
270	I feel I am treated more as an adult when I am at the College																		B2	2.1	A5

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	Most Commonly Used Statements																					
	QDP Recommends																					
	MASTER Questions (Reading Level 11)																					
271	I find it easier to learn at the College than at school																		B1	2.1	A5	
272	I think that the College has a more relaxed atmosphere than school																			B2	2.4	A5
273	I think that what I am doing on my 14-16 programme helps me understand my school work																			B3	3.3	A1
274	I would like to visit a company related to my qualification																			B2	2.1	
275	I feel confident about doing this course				I	O												S		B2	1.1	A8
At My Workplace																						
209	I have the chance to develop new skills												S	S						B1	2.1	A5
210	My College work is linked to my work placement		O		O	O	O						S	S						B1	2.1	A5
211	My supervisor and I use my plan to check my progress												S	S						B1	2.1	A5
212	My supervisor tells me how well I am doing and how I can do better													S						B1	2.2	A5
277	At work I am treated like any other member of staff												S							B1	2.4	A5
278	At work I feel able to ask advice from others when my supervisor is not there													S						B1	2.1	A5
279	I am regularly visited by my College contact												S	S						B1	2.2	A8
280	I have a good relationship with my supervisor												S							B1	2.3	A8
281	I feel safe at work												S	S						B1	1.2	A2
282	My supervisor liaises with my contact about my progress												S	S						B1	2.2	A8
Teaching and Learning																						
35	The teaching on my course is good		IO	IO	O	O		O	S	S	S	S	S	S		S	S	S	B1	2.2	A5	
36	My teachers know their subjects well		O	O	O	O		O	S			S	S					S	B1	2.2	A5	
37	My teachers use different ways to help me learn		O	O				O	S				S			S				B1	2.2	A5
296	Each lesson is well organised and helps me to learn																	S	B1	2.2		
213	My teachers encourage me to behave well and to work hard		O		O			O				S	S					S	B1	2.2	A5	
341	The expected standards of work are made clear to me		I									S	S						B1	2.2	A5	
52	The expected standards of attendance and punctuality are made clear to me		I									S							B4	2.3	A8	
291	I am always on time for my lessons																			A1	1.2	A8
228	If I don't come to College someone contacts me		O				O					S	S							B4	2.3	A8
41	I am helped to learn how to use my time and how to study																			B4	2.2	A5

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	Most Commonly Used Statements																																										
	QDP Recommends																																										
	MASTER Questions (Reading Level 11)																																										
42	I am helped to develop my own ideas and work on my own																				O	O												B4	2.2	A5							
342	I feel trusted to do things on my own																																A1	1.2	A5								
374	I know I am doing my best																																A1	1.2	A5								
372	I find it easy to get on with my work in class																																B1	2.2	A5								
283	I am helped to develop and organise my own portfolio																											S						B4	2.2	A6							
214	I am developing the skills I need to get a job																		O					O			S		S						B1	1.1	A5						
215	My teachers are helping me to develop my skills in Maths																																		B1	2.2	A5						
216	My teachers are helping me to develop my skills in English																																		B1	2.2	A5						
217	My teachers are helping me to develop my skills in IT																																		B1	2.2	A5						
46	I continue my studies in my own time																																		B1	2.2	A5						
47	I am learning at the right pace																															S			B1	2.2	A5						
49	Teaching and learning methods suit me																		O	O				O	S				S							B1	2.2	A5					
50	I am making good progress																		O	O	O			O	S		S		S		S	S					A1	1.2	A5				
373	I know what I need to improve																																				B1	2.2	A5				
343	I enjoy my course																																				A1	1.2	A5				
51	My sessions start on time																		O	O	O			O	S	S	S		S		S						B1	2.2	A5				
301	Worthwhile homework is set regularly																																				B1	2.2					
53	Learning objectives are made clear to me																		O	O				O	S				S		S							B1	2.2	A5			
54	I am kept interested in all my classes																		O	O	O	O		O	S	S	S	S	S										B1	2.2	A5		
57	Handouts help me to learn																																						B1	2.2	A5		
294	Teaching and learning resources are good																		O					O		S			S		S		S						B1	2.2			
295	There are enough teaching and learning materials to help me learn																		O	O				O	S				S											B1	2.2		
307	I use the course materials on (VLE)																																						B1	2.2	A5		
308	I take part in discussion groups on (VLE)																																							B1	2.2	A5	
309	My teachers contact me regularly through (VLE)																																							B1	2.2	A5	
63	My course is linked to things I do outside College																																							B1	2.2	A5	
71	My teachers make sure that I know what I am doing																		O	O				O	S	S			S		S		S							B1	2.2	A5	
389	My teachers help me develop the skills to construct essays																																								B1	2.2	
72	I use computers to help me learn																																	S					B1	2.2	A5		
77	The Learning Centres help me to work on my own																				O	O																			B1	3.4	A5
78	I can use the Learning Centres when I need to																																								B1	3.4	B4
73	I get on well with and can talk to my teacher																														S		S							B1	2.2	A5	

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
75	My teachers treat us all fairly and equally		O	O	O			O	S	S	S	S	S						B1	2.4	A5
38	The teachers on my course are committed to the learners																		B1	2.2	A5
39	My teachers encourage me to join in with the class														S				B1	2.2	A5
40	The teachers helped me settle into my course																		B1	2.2	A5
43	I am learning new skills from my subjects																		B1	1.1	A7
354	There is an expectation that I will succeed in my subjects																		B1	2.2	A7
44	My course is helping me with my own development													S	S				B1	1.2	A7
45	The skills and abilities that I have are being developed on my course															S			B1	1.1	A7
48	My teachers constantly challenge me to do my best		O	O	O			O	S	S	S		S		S				B1	2.2	A5
55	I find my course is stimulating me				O	O										S			B1	2.2	A5
56	I get learning materials quickly														S				B1	2.2	A5
58	Course materials help to make my learning interesting																		B1	2.2	A5
384	I am helped to prepare for exams																		B1	2.2	
59	Handouts help me with my tests																		B1	2.2	A5
60	Work experience done through the College has been useful for me																		B2	2.1	A5
355	I am happy with the work experience offered to me																		B2	2.1	A7
332	I am well supervised at College/Training																		B1	2.2	A5
334	Attendance on my course/training programme/at workplace is good																		A1	1.2	A7
61	Group talks are very useful																		B1	2.2	A5
62	The workshops at College are helpful to me															S			B1	2.2	A5
64	I am learning new skills and new abilities			O	E	O			S			S							A1	1.1	A7
218	I am developing skills to help me when I get a job				O	O													A2	1.1	A7
65	I am learning new skills that will help me in real life				E	O										S	S		A2	1.2	A7
66	I am satisfied with the amount of choice within my course																		B2	2.1	A1
67	The help I was given to choose things on my course was good																		B4	2.3	A8
68	All the parts of my course are linked together																		B1	2.2	A1
70	I am made to feel that I am part of a department in the College																		B2	2.1	
253	I am comfortable with the other students in my group										S						S		B1	2.4	A5
74	Staff treat me with respect																		B1	2.4	A5
76	I know how to access the Learning Centres																		B4	2.3	A5

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	Most Commonly Used Statements																					
	QDP Recommends																					
	MASTER Questions (Reading Level 11)																					
79	I know I am entitled to use the Learning Centres																			B4	2.3	A5
80	The Learning Centres are useful		O	O	O			O	S				S		S	S		S		B1	3.4	A5
232	I like the layout of the computer screens																			B1	2.2	A3
233	It is easy to connect and log on to the learndirect																			B1	2.2	A3
133	I understand why Key Skills form part of my course																			B1	2.2	A5
136	I have help to get better at using numbers																			B1	2.2	A5
400	My numeracy skills are improving		O				O						S							B1	1.1	A5
137	I have help to get better at reading and writing																			B1	2.2	A5
401	My reading and writing skills are improving		O		E	O	O						S							B1	1.1	A5
138	I have help to get better at using computers																			B1	2.2	A5
402	My IT skills are improving		O				O						S							B1	1.1	A5
Tests/Assessments																						
290	I have had help in preparing for Assessments																			B1	2.2	A6
69	I know when my assignments are due																			B1	2.2	A6
85	Assessment tasks are made clear to me		O	O				O	S		S	S	S	S	S					B1	2.2	A6
310	I have sufficient assessment opportunities												S	S						B1	2.2	A6
82	Deadlines for handing in work are clearly stated		O	O	O			O	S		S		S			S				B1	2.2	A6
135	I know how Key Skills are assessed		OE					O					S							B1	2.2	A6
83	Assignments are spread across the course		O	OE	O			O	S				S							B1	2.2	A6
311	I can hand in my assignments through (VLE)																			B1	2.2	A6
312	I am meeting the assessment targets agreed with my tutor													S						B1	1.1	A6
86	When I meet the hand-in date, I receive quick		O	O	O	O		O					S							B1	2.2	A6
87	Assessment of my work is fair		O	O	O	O		O				S	S	S	S					B1	2.2	A6
84	I am told about assessments before they are given to me																			B1	2.2	A6
91	The feedback I get tells me what I am doing well and where I need to improve		O	O	O	O		O		S	S		S	S	S	S				B1	2.2	A6
92	I know what to do if I disagree with my marks		O	O	O			O				S	S	S	S					B1	2.3	A6
93	Exams and tests are well organised		OE	OE	O			O				S	S							B1	2.2	A6
81	I know that what I have achieved before can be used towards my course																			B1	2.3	A8
88	I get quick feedback from my teacher													S	S					B1	2.2	A6
89	My teachers talk about passes and failures with me									S										B1	2.2	A6
90	The feedback I get on my assessments is helpful				O	O														B1	2.2	A6
220	I know how much progress I am making towards achieving my Framework																			B1	2.2	A6

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
Organisation of My Course																					
94	The course is well organised		IO	IO	O	O	O		S	S	S	S	S	S		S		S	B1	2.2	A5
95	I know what I am doing and when																		B1	2.2	A5
96	Different parts of my course are well linked together		O		O		O				S								B1	2.2	A1
99	When my teacher is away, suitable alternative arrangements are made		O	O			O		S	S						S		S	B1	3.4	A4
415	I have been clearly told about any changes in the teaching on my course				O	O													B1	2.2	
97	The timetable suits me				O	O													B2	2.1	A1
192	There is enough time to finish the course																		B1	2.2	A1
193	I have the chance to discuss my workload with my tutor														S				B1	2.2	A5
98	My timetable was planned and discussed with me																		B1	2.2	A5
100	I am clear about who is responsible for different parts of my course												S	S					B1	2.3	A5
101	Contact times with my tutor run to schedule														S				B1	2.2	A5
102	I get prompt and sufficient response from my teacher																		B1	2.2	r
194	Discussions with my tutor are focused and lead to a clear learning plan														S				B1	2.2	r
104	I receive good support from my teacher				O	O									S		S		B1	2.2	A5
105	I get on well with my teacher														S				B1	2.2	A5
Accommodation and Equipment																					
156	The venue for the course is convenient for me						O		S	S		S							B2	2.1	A2
157	The accommodation I use for my course is tidy and clean		O	O			O		S							S		S	A3	2.4	A2
158	Chairs and tables are of a good standard																		A3	2.4	A2
159	The rooms I use are suitable for my course		O	O			O		S	S		S						S	B1	2.4	A2
287	Specialist laboratories and workshops are well equipped																		B1	2.4	A3
160	All the equipment I use is of a high standard		O	O			O		S			S							B1	2.4	A3
262	I was satisfied with the learning centre environment																		B1	2.4	A2
161	I can get technical support when I need it		O	O			O		S										B1	2.3	A4
416	I can use special equipment, facilities or rooms when I need to				O	O													B2	2.1	
286	I can use a computer when I need to				O	O													C7	2.1	A3
162	The computers I use are good																		B1	2.4	A3
164	Health and Safety rules are always followed in sessions		O	O	O		O		S	S	S		S						B1	2.3	A2
Wellbeing																					

Learner: QDP Services - STATEMENT MATRIX 2011/2012																					
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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
163	I feel safe at the College		IOE	IOE			O		S	S	S	S	S			S	S	S	A3	1.2	A2
107	I know who to ask for help with any problems		O	O	O	O	O		S	S	S		S	S		S	S	S	B4	2.3	A8
331	I know who to approach if I have any health problems to discuss																		A4	2.3	B3
364	I am encouraged to eat healthily		O	O			O		S				S						A4	1.2	A8
391	We have healthy meals at school																		A4	1.2	
260	I talked to someone about not wanting/being able to complete the course																		B4	2.3	A8
113	The Student Handbook is very useful to me				I	O													B4	2.3	A8
118	I have 1-1 reviews with my personal tutor to review my plan/discuss my progress			O					S				S					S	B1	2.2	A8
119	1-1 reviews with my personal tutor are helpful to me		O				O				S								B1	2.2	A8
123	I get on well with my personal tutor																		B1	2.2	A8
132	My employer supports me with my course												S	S					B1	2.1	A1
229	The help that the College provides is good																		B4	2.3	A8
368	I am helped to manage my feelings and be resilient																		B4	2.3	A8
108	I have asked for help at least once																		B4	2.3	r
109	Any help I have received has been useful to me															S			B4	2.3	A8
289	I have received the Additional Learning Support I need																		B4	2.3	A8
200	I know how to get support from the College																		B4	2.3	A8
111	I know that I can get help from Student Services																		B4	2.3	A8
112	I have used one or more of the College support services																		B4	2.3	A8
367	I am given good guidance on sexual health and relationships																		A4	1.2	A8
403	I know how to get guidance on sexual health and relationships		O				O						S						A4	1.2	A8
115	I have joined in with Student Union events																		A4	1.2	A5
198	The extra learning support I get from the College is good																		B4	2.3	A8
117	I have been helped to develop a personal employment plan setting out my own goals and aims																		B4	2.3	r
120	During 1-1 reviews long term aims are discussed																		B1	2.2	A8
126	My training co-ordinator keeps in touch with me and gives me good support												S						B1	2.2	A8
127	I have regular 1-1 reviews with my training co-ordinator to review my action plan/discuss my progress																		B1	2.2	A8

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	Most Commonly Used Statements																																												
	QDP Recommends																																												
	MASTER Questions (Reading Level 11)																																												
128	1-1 reviews with my training co-ordinator are helpful to me																																	B1	2.2	A8									
129	I get on well with and can talk to my training co-ordinator																																		B1	2.2	A8								
130	My Jobcentre Personal Adviser contacts me regularly																																			B1	2.2	A8							
131	My mentor helps me to deal with any problems																													S						B1	2.2	A8							
234	My on-line tutor is very helpful																																				B1	2.2	A5						
328	I am better informed about leading a healthy life style																		E																		B1	2.3	A8						
140	The College has a good programme of enrichment on offer to us (the range of activities available that help me to develop my personal skills and interests)																		O				O															B2	2.1	A5					
313	I am encouraged to take part in activities outside the College																		O				O															A5	1.2	A5					
404	I am encouraged to take part in sporting and fitness activities through the College																																					A4	1.2	A5					
141	I take part in the enrichment programme																														S							B2	2.1	A5					
142	I enjoy the enrichment programme																																						B2	2.1	A5				
336	I have become involved in new activities since beginning my course/training																																						B2	1.2	B4				
176	My property and I are safe while I am at the College																														S								A3	2.3	A2				
405	My safety and well being are a College priority																											S				S							A3	2.3	A8				
406	I am aware of my own responsibilities for safe working practices																		O	O			O		S		S		S	S		S								A3	2.3	A8			
178	All the other students behave well when they are in the College																		IO	I			O			S					S									A3	2.4	A5			
340	I have made new friends																																							A3	2.4	A7			
349	The older students are a good example to me																																							A3	2.4	A7			
344	I have not experienced physical bullying in my College																																								A3	2.4	B2		
345	I have not experienced verbal bullying in my College																																								A3	2.4	B2		
346	I have not seen racial abuse in my College																																									A3	2.4	B2	
407	I have NOT experienced any bullying (either physical/verbal or e-bullying)																		O	O			O		S		S	S	S	S		S									A3	2.4	B2		
369	The College deals with bullying well																																									C3	2.4	B1	
392	I would tell my teacher if I was bullied																																									C3	2.3		
179	The College staff are friendly and helpful																									S					S											A3	2.4	A4	
177	I and my property are safe while I am using this venue																																										A3	2.3	A2

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
221	The College makes sure all students are treated equally																		C4	2.4	B2
408	Learners from different backgrounds work well together	O	O	O			O		S		S		S						A1	2.4	B2
371	The school helps people of different backgrounds to get on well, both within the school and in the wider community																		C4	1.2	B2
222	On my course the teacher has talked about equality																		B1	2.3	A5
31	I have been treated fairly while I have been at College															S		S	A3	2.4	B2
180	All students are treated fairly and equally	IE	IE	I															A3	2.4	B2
329	The College/Provider enforces its no smoking policy																		A4	1.2	B1
370	I am given good opportunities to help/volunteer in the local community	O					O												A5	1.2	A1
366	I am encouraged NOT to use harmful substances (e.g. tobacco & illegal drugs) and not to abuse alcohol	O					O						S						A4	1.2	B1
348	The school is the right size for me																		A3	2.4	A1
375	Lunch and play times are well organised																		A3	3.4	B1
359	I like wearing our school uniform																				A7
393	The grown-ups who look after us at lunch time are helpful to me																		C3		
My Work Placement																					
417	I was adequately prepared for my work placement			O	O														B4	2.3	
143	My work placement was well organised	O					O												B1	2.2	A5
144	I was well supervised when I was on my work placement	O		O	O	O													B1	2.2	A5
420	My placement supervisor understood how my placement was linked to my course			O	O														B4	2.3	
145	My work placement was useful to me																		B1	2.1	A5
418	I was helped to reach the level of ability needed on my work placement			O	O														B1	2.2	
419	My work was appreciated while on my work placement			O	O														A1	1.1	
146	My work placement has helped towards my qualification																		B1	2.2	A5
147	My work placement has helped to prepare me for work	O					O												A2	1.1	A5
General Cross College Facilities and Services																					
166	I know about the help I can get if I have a learning problem																		B4	2.3	A8

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	Most Commonly Used Statements																																													
	QDP Recommends																																													
	MASTER Questions (Reading Level 11)																																													
167	The help for students with learning problems is good																																	B4	2.3	A8										
293	The College buildings are clean																																	A3	2.4	B4										
168	The College feels welcoming																							S											A3	2.4	B4									
333	The College/Training Centre/Workplace buildings are well-lit																																		A3	2.4	B4									
169	I have used the College café																													S								B4								
285	The cafe provides a good range of food and service																																		A4	3.4	B4									
409	The cafe provides a healthy range of food and service																																			A4	1.2	B4								
170	The food in the café is good value																		E	E											S								3.4	B4						
171	The people in the admin team, e.g. where I get my bus pass/EMA/ make payments, are helpful to me																		E	E																				B4	2.3	A8				
172	I can always find a place to park																							S	S															3.4	B4					
347	Behaviour on the school buses is good (if you use them)																																										A7			
173	The toilets are clean and well serviced																		E	E					S	S					S										3.4	B4				
174	The people on reception are helpful to me																		E	E																						B4	2.3	A8		
175	The directions and signs around the College are clear																		E	E											S											B4	2.4	B4		
165	I know where the cafe is																																									B4	2.4	B4		
242	The communal areas and café are clean and welcoming																																									A3	2.4	B4		
243	Childcare provision is of a high quality																																										2.3	B4		
276	I find it easy to travel to and from the College																																													
330	I have good access to drinking water at the College/Training Centre/workplace																																									A4	2.3	A8		
350	I regularly use the computer facilities in school during the lunch hour																																											3.4	A2	
351	I regularly consult the school website																																											2.3	A2	
My Next Step																																														
149	I am aware what I can do after my course ends																		E	E					S			S	S	S	S	S		S						B4	2.3	A8				
382	I am encouraged to think about my future career																																											B4	2.3	
388	I have well-informed advice from sixth form and/or careers advisers on my future options																																											B4	2.3	
150	I have had the help I needed to decide what to do next																		E	E					S										S							B4	2.3	A8		
381	The advice I received has been useful																					OE	O																					B4	2.3	
358	I had help in choosing my GCSE options																																											B4	2.3	A8
385	The range of options met my needs																																											B2	2.1	

Learner: QDP Services - STATEMENT MATRIX 2011/2012																					
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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
412	I feel prepared to take my next step (e.g. employment or another course)		E		E	O													B2	1.1	
314	I have had the help I needed to develop my CV and interview skills		E	E															B4	1.2	A8
151	I have used careers information and materials in College																		A2	2.3	A8
152	I know how to look for a job		E	E															A2	1.2	A8
153	I have used the jobsearch service in College																		A2	2.3	A8
154	I found the College careers and jobsearch services useful		E	E															A2	2.3	A8
155	I am confident to apply for jobs		E	E	E														A2	1.2	A8
230	I have had the help I needed to apply to university/higher education		E	E															B4	2.3	A8
236	I am likely to do more learning																			1.1	A7
237	I will wait for a while and perhaps do more learning in the future																				A7
238	I would choose another course at this College																				A7
239	I will continue my learning elsewhere																				A7
Welsh Culture																					
421	On my course I am able to use my language of choice: Welsh or English																			2.1	
422	My lecturer relates coursework to the local community and Welsh culture																			2.1	
423	My lecturer relates coursework to how we should be taking care of the planet																			2.1	
Quality Assurance																					
181	I am satisfied with my course		OE	OE	OE			O	S		S	S	S	S	S	S			A1	3.4	A9
255	The course was what I expected																S		B2	2.1	A8
353	My choice of courses suits my abilities and career plans																		B2	2.1	A8
387	This is the right choice of sixth form for me																		B2	2.1	
302	The sixth form is well run																		B1	2.2	
386	The College has a positive learning culture				O	O													A1	2.4	
356	I am aware of the Aim Higher programme																		B4	2.3	A8
362	I have taken part in Aim Higher activities/projects																		B4	1.2	A8
338	I am achieving more than I expected to at the start of my course/training																		A1	1.1	A9
182	I am achieving what I set out to do		OE	OE	OE	O	O		S	S	S	S	S	S	S			S	A1	1.1	A7
183	I would recommend my course to a friend		OE	OE	OE	O	O		S	S	S	S	S	S	S				A1	1.1	A9

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				
184	I would recommend the College to a friend		IOE	IOE	IOE	O	O		S		S					S			A1	1.1	B7
365	I would recommend the sixth form to a friend																		A1	1.1	B7
339	This is a good school that meets my needs																		A1	2.1	A1
185	The College gives me good chances to learn																		A1	2.1	B7
186	I enjoy coming to the College		IOE	IOE	IOE	O	O		S	S	S	S	S			S			A1	1.2	B7
335	I value being a member of the College/Training Centre/workplace community																		A1	1.2	B6
204	Things are better than last year																			2.4	A9
297	I am asked for my views		O	O	O		O		S	S	S	S	S		S	S		S	C5	3.2	
266	The College listens to my views														S	S		S	C5	3.2	A9
298	My views are taken seriously																	S	C5	3.2	
383	I feel that I can influence decisions in the College		O	O	O		O		S		S	S	S	S		S		S	C5	3.2	
299	I am told what has been done because of learner views																	S	C5	3.2	
300	Things have got better as a result of learner views		O	O	O		O		S	S		S	S	S	S	S		S	C5	3.2	
267	The College tries to improve things																		C6	3.2	A9
360	I have made a contribution to the life of the school																		A5	1.2	A7
225	I think that this survey is being done in a confidential way										S							S	C5	3.2	A9
235	Finishing the course will help me to get a better job																		A2	1.2	A7
223	Overall, I am satisfied with the College		IOE	IOE	IOE	O	O		S		S	S	S	S	S	S		S	A1	1.2	B7

About Yourself

191 Attendance

- Full Time
- Part Time Day
- Part Time Evening
- Part Time Day & Evening

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				

187 Age
 (School Students) 14 - 16
 16 - 19
 20+

188 Gender
 Male
 Female
 Prefer not to answer

424 Gender Reassignment - Have you or do you plan to change gender
 Yes
 No

425 Sexual Orientation
 Heterosexual or Straight
 Gay or Lesbian
 Bisexual
 Prefer not to answer

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				

189 Ethnicity (Census 2011)

Prefer not to answer

Arab

Asian/Asian British - Bangladeshi

Asian/Asian British - Indian

Asian/Asian British - Pakistani

Asian/Asian British - Any other Asian background

Black/African/Caribbean/Black British - African

Black/African/Caribbean/Black British - Caribbean

Black/African/Caribbean/Black British - Any other

Chinese

Mixed - White & Asian

Mixed - White & Black African

Mixed - White & Black Caribbean

Mixed - Any other Mixed/Multi Ethnic background

White - English/Welsh/Scottish/Northern Irish/British

White - Gypsy or Irish Traveller

White - Irish

White - Any other White background

Any other Ethnic group

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				

292 Ethnicity (ELWa Criteria)

- Prefer not to answer
- Black African
- Black Caribbean
- Black Other
- Bangladeshi
- Chinese
- Indian
- Mixed - White & Asian
- Mixed - White & Black African
- Mixed - White & Black Caribbean
- Pakistani
- Other
- Other Asian
- White

202 Do you have a Learning Difficulty?

- Learning Difficulty - Yes

203 Do you have a Disability?

- Disability - Yes

426 Religion or Belief

- No Religion
- Christian (including Church of England, Catholic, Protestant and all other Christian denominations)
- Buddhist
- Hindu
- Jewish
- Muslim
- Sikh
- Any other Religion
- Prefer Not to Answer

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				

226 What do you intend to do after your course has completed

- Start part time employment
- Start full time employment
- Continue same employment
- Job promotion
- Self employment
- Unemployment
- Continue further education
- Start/continue higher education
- Start Government training scheme

315 How did you find out about the College

- Careers Teacher
- Careers Adviser
- Employer
- Prospectus
- Website
- Family/friends
- Advert
- Careers Event
- Other

316 What made you decide to study at this College

- I wanted to leave school
- My friends come to this College
- It offered the right course for me
- It has a good reputation
- Good childcare facilities
- It was recommended to me
- It is easy to get to
- Other

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	Most Commonly Used Statements																				
	QDP Recommends																				
	MASTER Questions (Reading Level 11)																				

410 Outcome (Telephone Surveys)

- Completed
- Refused
- Unreachable - No Reply
- Unreachable - Answer Phone
- Unreachable - Person Unavailable (Meetings, Holidays etc.)
- Unreachable - Too busy to take call
- Unreachable - Other
- Wrong Info – Invalid Number/Dead Line/No Incoming Calls
- Wrong Info – No-one by that name lives/works there
- Wrong Info – Still Attending [Provider]
- Wrong Info – Don't Use [Provider]
- Wrong Info - Other